



**TOWN OF BOXBOROUGH  
NOTICE OF PUBLIC MEETING  
Meeting Minutes**

Conservation Commission  
January 18, 2023  
7:30 PM  
Grange Meeting Room, Town Hall

Approved: Feb. 1, 2023

Members Present: David Follett, David Koonce, Norm Hanover, Lucy Indge, and Steve Schmitt

Members Absent: Sam Anderson, Liz Markiewicz

At 7:41 PM, Norm called the meeting to order.

Motion was made by Norm, seconded by Lucy and voted unanimously to approve the minutes of January 4, 2023 as amended.

Steve reviewed the draft Determination of Applicability at 276 – 318 Codman Hill Road. Don Provencher has submitted a plan with the Commission's requested revisions.

Motion was made by Steve, seconded by Norm and voted unanimously to issue the negative Determination with conditions.

David Koonce reviewed the draft Order of Conditions 113-0577 at 400 Beaver Brook Road.

Motion was made by Norm, seconded by Steve and voted unanimously to remove "Non-organic" from condition 51.

Motion made by Norm, seconded by David Koonce and voted unanimously to issue the Order of Conditions as amended.

Notice of Intent Hearing continuation 113-575

Location: 100 Codman Hill Road Assessor Parcel: 12-035-000

Owner: French Brothers Boxborough LLC. Engineer / representative: Stamski and McNary, Inc.

Project: construction of commercial trade shops

Norm reported that Paul Kirchner, Stamski & McNary, has requested a continuation.

Motion made by Norm, seconded by Lucy and voted unanimously to continue the hearing on Feb. 1 2023 at 8:00 pm.

Discussion / Update: 95 & 105 Sargent Road

The Commission reviewed 2 draft versions of the Memorandum of Understanding with the Agricultural Commission. A joint meeting with the Ag Com is planned for Feb. 16, 2023 to finalize the MOU.

Correspondence

By email, Megan Connor, Chair of the Recreation Commission, inquired about using Flerra Meadows for a Spring Fest and having a fire in the parking lot.

Discussion:

Norm will send an email to Megan Connor, chair of the Recreation Commission granting approval for a fire in the parking lot at Flerra Meadows for Spring Fest on condition that the Recreation Commission also obtain approval from the Fire Department.

By email, Carla Briggs, Boxborough Conservation Trust, forwarded the Oxbow Associates Invasive Plant Control Report for Beaver Brook Valley preserve.

At 9:10 PM, motion was made by David Follett, seconded by Steve and voted unanimously to adjourn.

Documents used during this meeting:

Agenda

Draft Minutes Jan. 4, 2023

Draft Order of Conditions 400 Beaver Brook Rd

Draft DoA 276 – 318 Codman Hill Rd

Draft MOU Sargent Rd